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Re: Supplier Performance 2019

Dear Valued Supplier,

The New Year has come and gone and we are now into the 1st quarter of 2020. As you know, TriMark utilizes a Supplier Rating Report to measure supplier performance on two critical factors: on-time delivery and quality. These results are used to calculate a final score that places the Supplier into an "A", "B" or "C" performance classification. We have calculated the scores based on all 12 months of 2019 and we are very pleased to announce that your company has achieved an "A" supplier classification. ***Congratulations!*** Our success depends, in large part, on the success and performance of our suppliers. Thank you for your outstanding performance in 2019 and we look forward to similar performance in the future.

| Categories | Points | Quality Points | Delivery Points | Categories | Overall Point Total |
|------------|--------|----------------|-----------------|------------|---------------------|
| A | 3 | =<250 | =>99.5% | A | 6 |

In recognition of this accomplishment, please find enclosed a Certificate of outstanding performance which you may display in a prominent area of your organization.

We look forward to working with you in 2020 and thanks again for your exemplary performance.

Sincerely,

Bonnie Henn
Supplier Relationship Manager

Kendra Knowlton
V.P. of Global Quality/Strategic Supplier Development